# Safety, order and environmental regulations for contractors and trucks on the premises of voestalpine Wire Rod Austria GmbH

The provisions and guidelines set out in these regulations form an integral part of our orders and access authorizations and become legally binding upon your express or implied consent. The regulations must be signed on behalf of the company and made available to the client together with the enclosed confirmation of instruction.

Freight forwarder must confirm, by means of a written acknowledgement, that they have taken note of these regulations and will pass them on to all truck drivers and subcontractors entering the works premises, and must sign this acknowledgement.
The contractor is responsible for instructing their employees and all persons deployed by them.

## 1. Rules and Regulations

1.1 Entry to and driving on the factory premises is at your own risk.

1.2 People and property, in particular vehicles, are subject to our standard entry and exit checks.

1.3 On Sundays and public holidays, entry to or driving onto our premises – access to which is subject to our control – is only permitted if prior authorization has been obtained, stating the reasons.

1.4 Operational instructions regarding the carrying in of vehicles, tools, equipment and materials must be observed.



1.5 Photographic documentation may only be produced with the express permission of the management.

1.6 Safety signs, safety and information signs on the premises (e.g. prohibition or instruction signs, warning signs, signs for rescue and first aid) as well as floor markings must be observed and must not be removed.

1.7 Any damage to or malfunction of equipment belonging to voestalpine Wire Rod Austria GmbH must be reported immediately to our authorized representatives.



1.8 For reasons of general safety, it is prohibited to consume alcoholic beverages on the works premises or to enter our works premises under the influence of alcohol, medication or narcotics. It is also prohibited to bring alcoholic beverages onto the works premises.



1.9 Smoking is prohibited – except in designated smoking areas.



1.10 The storage of building materials or other materials and the erection of temporary structures, site trolleys or containers require the prior consent of the client.

1.11 The contractor is responsible for securing the equipment and materials used on the construction or work site against misuse and theft.



1.12 Entry to parts of the premises where no work is to be carried out under the contract is prohibited. Accompanying people who are not engaged in services or activities under the contract are not permitted to enter the worksite.

## 2. Site traffic




2.1 The rode traffic regulation applies on the worksite.

The speed limit of 30 km/h must be strictly observed.



2.2 Forklift trucks and rail-bound vehicles always have right of way.

2.3 All construction site vehicles may only move around the voestalpine Wire Rod Austria GmbH site with their rotating beacons or hazard warning lights switched on.

2.4 Any obstruction of internal traffic must be avoided.

2.5 Access routes for the fire brigade and emergency services must be kept clear without exception.



2.6 Parking is prohibited throughout the entire factory premises, except for trucks in designated areas. Vehicles belonging to construction and external contractors may only be parked in allocated spaces.

2.7 Vehicles that are not processed on the same day must not be left overnight on the factory premises. Parking is available at the Kerpelystreet car park opposite Hall Gate 250. The vehicle owner is liable for any damage or consequential damage occurring in the car park area.

2.8 The parking or storage of objects of any kind on traffic routes, as well as the obstruction of the clear space of these routes, is prohibited. Objects parked or stored in the immediate vicinity of paths must be secured against falling over or rolling away. Objects protruding into traffic routes or openings in the ground must be secured by barriers and a flashing light.

## 3. Safety around machinery and equipment

3.1 Work equipment and operating resources may only be used for the purpose for which they are suitable according to the distributor or manufacturer, or which is customary based on their design, construction or function. Work equipment must comply with the legal regulations. Plant and energy supplied by voestalpine Wire Rod Austria GmbH may only be used by prior arrangement.

3.2 Operational safety devices may only be disabled with the prior approval of authorized personnel of voestalpine Wire Rod Austria GmbH. The resulting hazards must be addressed through alternative safety measures.

3.3 Equipment must be secured against unintentional movement or accidental activation (sign, emergency stop, safety devices, lock).

3.4 Before commissioning, limit switches and emergency stop devices must be checked. It must be ensured that people are not at risk.



3.5 Never reach into running equipment. In the event of a power failure, switch off all equipment (secure against uncontrolled restart).



3.6 Work on or in systems or parts thereof requires the prior approval of a representative familiar with the system (exception: switching off in an emergency/EMERGENCY STOP).

In specially marked production areas, there is a risk of electromagnetic fields. People with pacemakers or implants must not enter these operational areas! (Pay attention to labeling!)

## 4. Health and Safety

4.1 The wearing of a safety helmet, high-visibility vest, safety footwear and safety goggles is mandatory on the factory premises.

4.2 The contractor must ensure that the people employed by them wear the personal protective equipment intended for the work being carried out.

4.3 Where further personal protective equipment is required, the relevant signs and regulations must be observed (e.g. hearing protection, etc.).

4.4 Order and cleanliness must be maintained during all work. The site must be left clean upon completion of the work.



4.5 Hazardous substances and flammable materials must be clearly labelled and may only be used and stored in accordance with regulations with the prior consent of the client or their representative.



4.6 Work on hazardous areas, such as sewers, shafts, furnaces, containers, gas pipelines, etc., must be carried out in accordance with statutory regulations and provisions. Written approval is required before work can begin.

4.7 Work in crane areas or on and around crane installations and crane runways may only be carried out after prior consultation with the client or a representative appointed for this purpose. In doing so, the fall protection measures prescribed by law and approved for use must be used without fail.



4.8 Pits, shafts, floor openings and similar must be secured at all times to prevent injury. This is especially important after leaving the work area. The hazardous area must be covered, fenced off, and otherwise secured in a suitable manner (e.g., with flashing lights) to prevent access.



4.9 Ladders, scaffolding, work platforms or similar must be in perfect condition and used correctly. Where there is a risk of falling, tested and approved fall protection must be used. All equipment used must comply with the standards applicable in Austria and must be tested.

Ladders: When used by a single person, only safety ladders may be used! If several people are working, one person must secure any leaning ladders to prevent them from slipping.

4.10 The company's own crane systems, industrial trucks or similar equipment may only be operated by authorized employees of voestalpine Wire Rod Austria GmbH. Exceptions generally require the written consent (internal driving permit) of voestalpine Wire Rod Austria GmbH.

4.11 The instructions of plant and operating personnel, the safety officer, and the site and area managers must be followed.

4.12 The delivery, removal and storage of dangerous goods may only be carried out in containers prescribed by law and by people trained and authorized for this purpose.

## 5. Fire and Explosion Protection – VEXAT

5.1 The emergency plan must be handed over during the coordination meeting.

5.2 The current plan regarding VEXAT zones must be observed.

5.3 For hot work, the "Permit for fire-hazardous activities" must be used in accordance with the work instructions.

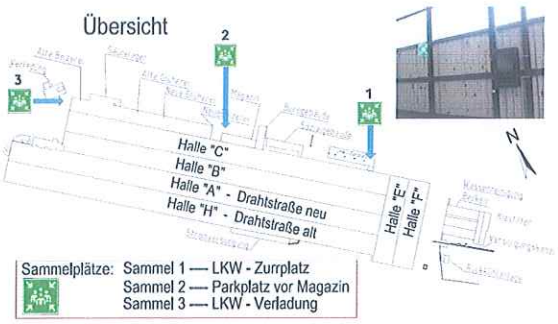


5.4 In the event of a fire:

Prevent – Raise the alarm – Rescue – Extinguish – Call the emergency services on 122

5.5 Escape routes, fire access routes and hydrants must be kept clear.

5.6 In an emergency, work must be stopped immediately and the danger zone evacuated via the marked escape routes. Subsequently, proceed immediately to the assembly point and await further instructions.




## 6. Environmental protection

6.1 The regulations of the waste management plan of voestalpine Wire Rod Austria GmbH must be observed.

6.2 The dumping of waste or materials within the factory premises is prohibited. Cleaning of vehicles on the factory premises is prohibited.

## 7. General

7.1 Where foreign-language-speaking staff are deployed on site, the contractor undertakes to ensure that one of its employees is proficient in the local language (German) and the relevant foreign language.

7.2 We draw attention to our certified management system, which covers the areas of quality, environment, safety and risk.

## 8. Liability

The Contractor is responsible and liable for compliance with safety, order and environmental regulations and any additional measures agreed upon during coordination meetings at the works of voestalpine Wire Rod Austria GmbH, and this applies to all persons deployed by the Contractor (its own employees as well as any subcontractors or their staff).

The Client reserves the right to remove any person violating this instruction from the plant premises. Any consequences arising from non-compliance with this instruction shall be the sole responsibility of the Contractor. voestalpine Wire Rod Austria GmbH expressly reserves the right to take appropriate legal action.

This instruction forms part of the works or supply contract concluded with the contractor and is acknowledged by the contractor in full.

| Management | Safety Officer |
|---|---|
| 13/05/26, | 27/04/2026 Andrea Körner |
| Date, Signature | Date, Signature |



voestalpine
ONE STEP AHEAD.

# List of participants – Training for external contractors

Subject: Safety Briefing

Name of instructor: _____

Duration: _____

Location: _____

| No. | Name in block capitals | Department / Company | Signature | Date of training |
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